



Received by
State Procurement Office
12/22/2015

STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

TO: Chief Procurement Officer
FROM: Department of Transportation, Airports Division
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests an amendment to sole source approval as follows:

1. SPO-001, Sole Source Reference (SS) Number: SS15-049K
2. Vendor/Contractor/Service Provider Name: Hoike Networks, Inc.
3. Describe the goods, services, or construction.
The Department of Transportation, Airports Division ("DOTA") requests to purchase Information Technology (IT) system maintenance services to support an IT system called DOTA AIRMIS21 PropWorks system.

4. Request to amend is submitted in order to:

- ☐ Revise the scope of services for the contract as follows:

☒ Increase contract price by 10% or more:
Original Contract Price: \$128,128.00 Amended Contract Price: \$256,256.00

5. Explain in detail why this/these amendment(s) is/are necessary.

The maintenance contract is a twelve month contract with the option to extend for 2 additional 12 month periods. IT maintenance support services are needed to continue to support the system by applying software updates, patches, and fixes.

6. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Department Personnel Name	Division/Agency	Phone Number	E-mail Address
Amy Saito	Airports Division	838-8678	amy.saito@hawaii.gov

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

All requirement/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.

Department Head Signature

12.18.15
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/28/2015

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period of 5/28/16 - 5/27/2017. This approval is for the solicitation process only, HRS section 103D-310 (c) and HAR section 3-122-112 shall apply and award is required to be posted on the Awards Reporting System. Sole source contracts in excess of \$100,000 require certified cost or pricing data pursuant to HAR chapter 3-122, subchapter 15 and are required to be documented in the procurement/contract file. Both the certificate of current cost and pricing data, along with the analysis of such data, shall also be documented in the contract file.

If there are any questions, please contact Kevin Takaesu at 586-0568 or kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

2/10/16
Date